



# Dual Enrollment

## STEPS FOR ADMISSION

### Spring 2024

### February 12 - June 7, 2024

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## 1 General Information about Dual Enrollment

Visit your High School Dual Enrollment website or reach out to your high school counselor for more information (3-year plan, pathways, courses, etc.)

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## 2 Submit online admission application to Norco College:

- visit [www.cccapply.org](http://www.cccapply.org) apply to Norco College
  - For assistance with the application, Please contact [dualenrollment@norcocollege.edu](mailto:dualenrollment@norcocollege.edu).
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## 3

- Wait two (2) business days to receive your “Welcome to Norco College” email sent from [admissions@norcocollege.edu](mailto:admissions@norcocollege.edu) (search through all folders, including junk/spam)
- Activate your RCCD student email account right away [mail.office365.com](http://mail.office365.com)
- **Save/write down your college information below!**

RCCD/Norco College ID # \_\_\_\_\_

Student Email Address \_\_\_\_\_@student.rccd.edu

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## 4 Submit student/parent authorization by:

**February 2nd 2024**

- Without this form you will not be part of the dual program and will not have the ability to register for dual courses. If you were enrolled/completed FALL 2023 class, you do not need to resubmit the authorization
  - Acceptable forms of Parent Approval: Screenshot of students activities from Student Connect with Admin approval emailed to [dualenrollment@norcocollege.edu](mailto:dualenrollment@norcocollege.edu)
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## 5 Check MyPortal for registration date and time.

Save your new MyPortal password once you change it (initial password will be provided in your welcome email from [admissions@NC](mailto:admissions@NC))

Your registration date & time will be available via MyPortal

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## 6 Register for Classes via MyPortal

Register for your classes on or after your assigned registration date & time.

Have your Norco College ID#/student email address (\_\_\_\_@student.rccd.edu) handy as you will need it to register for your dual class.

**SPRING REGISTRATION OPENS 11/8**